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PUBLIC SERVICE COMMISSION  
WEST BENGAL  
161A, S. P. MUKHERJEE ROAD  
KOLKATA – 700 026.

No. 12/2022 (P&H) -P.S.C.

The 19.07. 2022

NOTICE INVITING QUOTATION (NIQ)

PUBLIC SERVICE COMMISSION, WEST BENGAL

Sealed quotations are hereby invited for 'Supply of 04(four) pieces of ink cartridge of Sharp Photocopier machine (Model No. AR-5516)' from recognized bonafide, resourceful and reputed companies/suppliers/agencies (referred to as bidders) for use in the office of P.S.C, W.B. at 161-A, S.P. Mukherjee Road, Kolkata-700 026. The closing date of submission of the bids/quotations is the 20<sup>th</sup> July, 2022 upto 2.00 p.m. The bids/quotations so submitted will be opened on the same day i.e. 20<sup>th</sup> July, 2022 at 2:30 p.m.

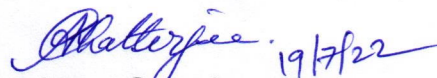
The intending bidders who are willing to comply with the following terms and conditions should quote rate:-

1. The rate of item of the above quotation shall remain valid for a period of 3 (three) months from the date of opening of the quotations.
2. Intending bidder has to submit bid/quotation with the photocopiers of the latest and valid professional tax certificate. Trade license, PAN Card, valid 15 digit goods and services taxpayer identification number (GSTIN).
3. The authority reserves the right to reject any or all quotations without assigning any reason whatsoever. The authority also has the right to extend the period of submission of bid/quotation, by issuance of notice through office notice board/website, if the circumstances so warrants.
4. Intending bidders should submit bid/quotation during office hours of the above-mentioned time period at the earmarked drop box to be kept at the corridor of 8<sup>th</sup> floor in front of the chamber of the Accounts Officer, PSC.

Intending bidder shall have to submit bid/quotation as per following format:

Submission of Financial bid/quotation by M/s ..... In  
response to NIQ No..... dated .....

Description of work/item	Quoted Base Price	HCN code/SAC code	Applicable GST	Total
04 pieces of Ink Cartridge for Sharp Photocopier Machine (Model No. AR-5516)				

  
Assistant Secretary,

Public Service Commission, WB