



No . 50/NIQ/PSC (Estt.)

The 24th April, 2024

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are hereby invited for ‘**Installation of 2 (Two) Contactless face recognition machines and Comprehensive Annual Maintenance Contract (AMC) of Biometric Attendance System**’ from recognized, resourceful and reputed companies/suppliers/agencies (referred to as bidders) for use in the office of Public Service Commission, West Bengal (P.S.C, W.B.). The closing date of submission of the bids/quotations is the **30th April, 2024** up to 2.00 p.m. The bids/quotations so submitted will be opened on the same day i.e. **30/04/2024 at 2:30 p.m.**

The intending bidders who are willing to comply with the following terms and conditions should quote rate:-

1. The rate of item of the above quotation shall remain valid for a period of 1 (One) Year from the date of issuing of the Work Order.
2. Intending bidder has to submit bid/quotation with the photocopies of the latest and valid professional tax certificate. Trade license, PAN Card, valid 15 digit goods and services taxpayer identification number (GSTIN).
3. The authority reserves the right to reject any or all quotations without assigning any reason whatsoever. The authority also has the right to extend the period of submission of bid/quotation, by issuance of notice through office notice board/website, if the circumstances so warrants.
4. Intending bidders should submit bid/quotation during office hours of the above-mentioned time period at the earmarked drop box to be kept at the corridor of 8th floor in front of the chamber of the Accounts Officer, PSC.
5. Intending bidders should be prepared for a technical demonstration, of the Commission so desires, at their own cost, if any. If the technical demonstration is adjudged by the Commission as unsatisfactory, the bid/response submitted by the said bidder shall be cancelled, even the rate was found to be the lowest.

Scope of the work:

The configuration details and present condition of the Biometric Attendance machines are mentioned below.

Sl. No.	Description	Present Conditions
01	7(seven) Fingerprint attendance capture machines in built with Card Reader and 2 (Two) Contactless face recognition machine (Model eSSL-MB-160).	All the fingerprint captured machines and Contactless face recognition machine are working properly.
02	License of Software eSSL, 10 port.	Working

The scope of work includes

- i. Supply and installation of 2 (Two) new Contactless face recognition machine Model No. AI-Marce or similar (make – eSSL)
- ii. Comprehensive Annual maintenance contract of the existing Biometric attendance system [i.e, except (i)].

Financial Bid format:

Intending bidder shall have to submit bid/quotation as per following format: Submission of Financial bid/quotation by M/s In response to NIQ No..... dated

Sl. No.	Description	Quoted Base Price	HCN code/ SAC code	Applicable GST	Total
01	Supply and installation of 2 (Two) new Contactless face recognition machine Model No. AI-Marce or similar (make – eSSL)				
02	Comprehensive AMC charge of the entire biometric attendance system.				

The intending bidders may visit the office of the Commission on _____ at _____ for inspection and queries.


Deputy Secretary