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**PUBLIC SERVICE COMMISSION
WEST BENGAL
161A, S. P. MUKHERJEE ROAD
KOLKATA – 700 026.**

No. 75/NIQ/2024 (E)

Dated: 14/01/2024

NOTICE INVITING QUOTATION FOR DISPOSAL OF WASTE PAPER
PUBLIC SERVICE COMMISSION, WEST BENGAL

Sealed quotation is hereby invited from bonafied, resourceful and reputed companies/agencies for disposal of waste paper especially unused question booklets of different recruitment examination conducted by PSC (WB), used and outdated OMR sheet, old news papers, carton etc. All the papers must be disposed after shredding the all disposal papers at own expenses and arrangement from the office of the Public Service Commission, West Bengal at 161-A, S.P. Mukharjee Road, Kolkata – 700 026. Sealed rates will be received in the Tender Box No.2 kept in from of the office chamber of the Accounts Officer, Public Service Commission, and West Bengal at 8th floor. The closing date of submission of the bids/quotation is **30th January, 2025 up-to 02:00 p.m.** The bids/quotations so submitted will be opened on the same day i.e. **30th January, 2025 at 02:30 pm.**

The intending bidders who are willing to comply with the following terms and conditions should quote rate:-


01. The form for auction in prescribed format with details can be downloaded from the website of Public Service Commission, West Bengal i.e. psc.wb.gov.in
02. Earnest Money of ₹ 10,000/- (Rupees ten thousand) only should be disposed/taken away after full payment by T.R.Challan No. 7 (Should be tendered in RBI, Kolkata only) in favour of "The Accounts Officer, Public Service Commission, West Bengal (Code "8443-00-103-001-07" and Treasury Code – CAC) and the deposit receipt i.e. the original challan should be enclosed with the tender form.
03. All the waste materials will be disposed/taken away after full payment by T.R.Challan No. 7 (Should be tendered in RBI, Kolkata only) in favour of "The Accounts Officer, Public Service Commission, West Bengal (Code "8443-00-103-001-07" and Treasury Code – CAC). Lifting order of waste papers would be issued on deposit of rate adjudged by the Commission as highest rate (H1).
04. The authority reserves the right to reject any or all rates without assigning any reason whatsoever. The authority also has the right to extend the period of submission of bid/quotation, by issuance of notice through website/Office Notice Board, if the circumstances so warrants.
05. Intending bidders should submit quotation addressing to the **Secretary**, Public Service Commission, West Bengal, during office hours of the above mentioned time period at the earmarked drop box to be kept at the corridor of 8th floor in front of the chamber of the Accounts Officer, PSC.

Intending Bidder shall have to submit quotation as per following format:

Submission of Financial quotation by M/S _____

In response to NIQ No. _____ dated _____.

Name of Company/agency with cell phone no.	Registration & GST No.	Earnest Money T.R. Challan No Issued from and date. (Original Challan to be enclosed)	PAN Details	Photo-copy of Professional Tax Clearance Certificate	Trade License No.	Quoted price in rupee per kg


Deputy Secretary,
Public Service Commission,
West Bengal