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**PUBLIC SERVICE COMMISSION
WEST BENGAL
161A, S. P. MUKHERJEE ROAD
KOLKATA – 700 026.**

No. 80/NIQ/2025 (Estt)/PSC

Dated 19.02.2025

NOTICE INVITING QUOTATION
PUBLIC SERVICE COMMISSION, WEST BENGAL

Sealed quotations are hereby invited for “Annual Pest Control Work” for P.S.C. Secretariat from recognized bonafied, resourceful and reputed companies/suppliers/agencies. The closing date for submission of the bids/quotation is 28th February, 2025 2024 at 2:30 pm.

SCOPE OF WORK:

The Job of Pest Control shall include the following:

- (i) **Total area to be treated** – Inside area of the entire building, i.e. Basement and G+9(floors (Approx-85000 sq. ft)
- (ii) **General Pest Control/Anti Termite:** which means eradication of Cockroaches, Mosquitoes, Flies, Lizards, Termite etc through permitted insecticides as per Government of India and WHO norms. The Pest control should cover all the places like spray under the tables, chairs, almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, on lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any hidden space under the furniture and should leave no space unattended.
- (iii) **Rodent Control:** Rodent controlling should be done as per orders and instructions on the subject.
- (iv) Agencies must ensure that the pest control once done shall remain effective up to next pest control failing which it shall have to be done again without any cost.
- (v) The pesticides, etc. used for pest/rodent control, should not have adverse impacts on human health. The chemicals/pesticides used by the Agency should be purchased from reputed concerns with I.S.I. marked/W.H.O. approved (documents to be attached along with the monthly bills).

Validity of the Contract: The period of contract shall be for a period of one year from the date of start of contract. However, the contract may be extended for a further period of one year one year on mutual consent. Commission reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.

The intending bidders who are willing to comply with the following terms and conditions should quote rate:-

01. Intending bidder has to submit bid/quotation address to the **Secretary, PSC WB**, with the photocopies of the latest and valid Profession Tax Certificate, Trade License, PAN Card, valid 15 digit Goods and Service Taxpayer identification Number (GSTIN).
02. The authority reserves the right to reject any or all quotation without assigning any reason whatsoever. The authority also has the right to extend the period of submission of bid/quotation, by issuance of notice through website/Office Notice Board, if the circumstances so warrants.
03. Intending bidders should submit bid/quotation during office hours of the above mentioned time period at the earmarked drip box to the kept at the corridor of 8th floor in from of the chamber of the Accounts Officer, PSC.

04. 25% payment shall be made after owing 3 (three) months of satisfactory service. In case of non-satisfactory service, no bill shall be paid off and the work order shall liable to be rejected.

05. Intending bidder shall have to submit bid/quotations as per following format:-

Submission of Financial bid/quotation by M/s _____ in response to NIQ No. _____ dated _____.

Description of work	Quoted Price for every service	HSN/SA Code	Applicable GST	Total Rupees (₹)
ANNUAL MAINTENANCE OF PEST CONTROL WORK AS MENTIONED IN THE SCOPE OF WORK FOR ONE YEAR (01.02.2025 TO 31.01.2026)				


Deputy Secretary,
Public Service Commission,
West Bengal,