

PUBLIC SERVICE COMMISSION, WEST BENGAL

Limited Departmental Examination for promotion to the posts in the W.B. Audit & Accounts Service, 2021 (Advt No. 11/2021)

Information Sheet for online documents verification.

The following documents will have to be scanned (Colour), then convert those into a single **PDF** file and send the **PDF** file to email address- dsconfidentialpsc@gmail.com

1. Recent passport sized coloured photograph.
2. Govt. photo identity proof (Aadhaar /EPIC/Passport/Driving Licence/PAN Card).
3. Madhyamik or equivalent Certificate/Admit Card as evidence of age.
4. Necessary certificate from respective present heads of office with seal & endorsed with office seal with reference to his/her records of service and that he/she has rendered a minimum of 8(eight) years' service as on the date of advertisement for the aforesaid examination in the post(s) carrying the pre-revised scale of Pay in Pay Band 3 of Rs. 7,100-37,600/-with grade pay Rs. 3,600/- prior to WBS(ROPA) Rules, 2019 (corresponding revised level 9 : Rs. 28,900-74,500/-) under the Government of West Bengal and accordingly his/her application is forwarded for consideration.
5. SC/ST Certificate from appropriate authority, if applicable.
6. All the documents mentioned above will have to be produced before a Group-A Govt. officer and a certificate in the format prescribed at 'Annexure-B' will have to be obtained from the officer. The original is to be submitted on the day of Personality Test. **Scanned copy of this Annexure-B is also to be uploaded along with the other documents in a single PDF.**
 - **Certificates mentioned at points 4 and 5 must be issued on and before the closing date of online submission of Application (i.e. 20.01.2022).**
 - **Candidates can upload their documents between 25.08.2023 to 03.09.2023.**
 - File name of the **PDF** file must be like this: LTDDEPTL(Roll No.) eg. LTDDEPTL1234567

The date and schedule of the Personality Test will be published later on.

BY ORDER OF THE COMMISSION

PUBLIC SERVICE COMMISSION, WEST BENGAL			
INFORMATION SHEET FOR ONLINE DOCUMENTS VERIFICATION			
Limited Departmental Examination for promotion to the posts in the W.B. Audit & Accounts Service, 2021 (Advt No. 11/2021)			
1	Name (in BLOCK letters):		
2	Paste current stamp sized Photograph		(Photograph Attested by Group 'A' Govt. Officer)
3	Roll No.		
4	Enrolment No.		
5	Date of Birth		
	Document Produced	MADHYAMIK or EQUIV. ADMIT CARD /CERTIFICATE	
6	ID Proof		
	Document Produced	AADHAAR / EPIC / Driving License / Passport / PAN card	
7	SC/ST Certificate, if applicable	Issuing Authority	
		Date	
DECLARATION BY CANDIDATE			
I certify that the information provided above are true and correct to the best of my knowledge and belief.			
Signature of the Candidate with date			
CERTIFICATE BY GROUP 'A' GOVT. OFFICER			
Certified that I have seen the candidate personally and verified all the applicable original documents pertaining to information provided in items 1 to 7 above.			
Name and designation of the Govt. Group 'A' Officer.			
Mobile No.			
Signature and Date with official Rubber Stamp.			